Date Applied: _____

Lucky's Bed & Biscuit only holds applications for 30 days.

Position Applying for:

☐Receptionist ☐Lead Animal Care ☐Animal Care ☐Grooming ☐Training ☐Management ☐ Overnight Animal Care

Your Contact Information

Name:_____

Street Address: _____

City: _____State: _____ Zip Code: _____

Email:_____

Telephone:_____

Cell:_____

If you are under 18 years of age, please specify your age: _____ (This information will be used only for child labor law purposes).

Are there any days, shifts or hours you will not work? ☐ Yes ☐ No

If yes, please explain:_____

_____

_____

Availability

Available to work Holidays? _____

Available to work Weekends?_____

Are there any days, shifts or hours you will not work? ☐ Yes ☐ No

If yes, please explain:_____

_____

_____

Days & Times Available to work

Days	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Times							

Will you work overtime, if required? ☐ Yes ☐ No _____

When will you be able to start work? _____

How did you learn of the Lucky's Bed & Biscuit?

_____

_____

If referral, who were you referred by? Have you ever applied or worked for Lucky's Bed & Biscuit before? ☐ Yes ☐ No

If yes, provide dates:

_____

Are you legally authorized to work in the United States? ☐ Yes ☐ No

DRIVING RECORD (Answer only if driving is a requirement of the job for which you are applying).

Do you have a valid driver's license? ☐ Yes ☐ No State: _____ License No: _____

Have you had any tickets? ☐ Yes ☐ No If yes, please explain:

_____

_____

_____

EDUCATION

Describe any educational degrees, skills, training or experience you believe are relevant to the job applied for at Lucky's.

Name, City and State of Graduated Educational Institution	Graduated Yes	Graduated No	If no, Degree Credits Earned	Type of Degree Received or Expected	Major	Minor	Grade Point/ Overall GPA
High School _____ _____ _____							
College or University _____ _____ _____							
Technical/GED _____ _____ _____							
Licenses/ Certification/Other							

_____ _ _____ _ _____ _							

Is there anything else that would you like us to know about you?
_____
_____
_____
_____
_____
_____
__

Do you currently have any Pet(s)? ☐Yes or ☐No
If yes, please describe_____
_____
_____
_____
_____
_____
_____

Are you willing to Clean?
_____

Are you able to pick up 50 pounds or more?_____

Are you able to stand, walk or sit for long periods of time?_____

Do you have any Allergies to pets?_____

Are you able to swim?_____

Have you had a recent Tetanus shot?_____ If so, when?_____

Are you willing to take pre-employment and random drug testing?_____

Have you ever turned in a pet to the Shelter?_____
_____
_____
____

EMPLOYMENT HISTORY:

Please complete for all full-time or part-time employment beginning with most recent employer. You may include as part of your employment history any verified work performed on a volunteer basis. All applicants should start with their most recent job, include active military assignments and voluntary employment and provide ten (10) years of history. (A separate sheet may be attached.) You must explain any gaps in your employment history.

1. Company Name: _____

Telephone: _____ Address:
_____
Name of Supervisor: _____ May we contact: ☐ Yes ☐ No
If no,
Why?_____
Dates Employed: From: _____ To: _____ Rate of Pay: Start:_____ Last:
_____
State job titles and describe job duties:
_____
Reason for leaving:
_____
_____
_____
_____

2. Company Name:_____ _____

Telephone: _____ Address:
_____
Name of Supervisor: _____ May we contact: ☐ Yes ☐ No-
If no,
Why?_____
Dates Employed: From: _____ To: _____ Rate of Pay: Start:_____ Last:
_____
State job titles and describe job duties:
_____
Reason for leaving:
_____
_____
_____
_____

3. Company Name:
_____

Telephone: _____ Address:
_____
Name of Supervisor: _____ May we contact: ☐ Yes ☐ No-
If no,
Why?_____
Dates Employed: From: _____ To: _____ Rate of Pay: Start:_____ Last:
_____
State job titles and describe job duties:
_____
Reason for leaving:
_____
_____
_____
_____

4. Company Name:
_____

Telephone: _____ Address:
_____
Name of Supervisor: _____ May we contact: ☐ Yes ☐ No-
If no,
Why?_____

Dates Employed: From: _____ To: _____ Rate of Pay: Start:_____ Last: _____

State job titles and describe job duties: _____

Reason for leaving: _____
_____
_____
_____

MORE EMPLOYMENT HISTORY:

Please explain any gaps in your employment history: _____
_____

Have you ever been discharged or forced to resign? ☐ Yes ☐ No If yes, explain:
_____
_____
_____
_____ Did you receive any discipline in your last 12 months of active employment with your previous employer? ☐ Yes ☐ No
If yes, please explain:
_____
_____

Were you given a performance evaluation within the last 12 months of active employment? ☐ Yes ☐ No
If yes, what was the range of scores used and what was your score?
_____
_____

Have you signed any non-competition or non-solicitation agreement with any other employer that might restrict you from working for the Company (you may be required to furnish a copy of the agreement)? ☐ Yes ☐ No
If yes, please explain:
_____
_____

All Applicants: You must answer all questions below unless specifically otherwise noted below. Please review the information prior to answering.

1. Has your license ever been suspended or revoked? ☐ Yes ☐ No
   _____
2. If yes, please explain:
   _____
   _____
   _____
   _____Do you have any DUI or DWI convictions? ☐ Yes ☐ No If yes, please state when you were convicted and

explain:
_____
_____
__
_____
__
_____
__

3. Have you ever been convicted of a felony within the last seven years? ☐ Yes ☐ No If you checked "Yes," please explain below. A criminal conviction will not necessarily be a bar to employment. To help us evaluate your application, please describe the nature of the crime and your subsequent rehabilitation (attach additional sheets if necessary):
_____
_____
_____
_____
_____
_____
4. Any animal Cruelty Charges? _____
5. Complete only if you served in the military.) Branch of Service: _____
Number of Years /Months of Service: _____ Rank at Discharge; _____
Date of Discharge:_____
Reason for Leaving: _____
Describe any military skills, training or experience you believe are relevant to the job you applied for:
_____
_____
_____

REFERENCES

(Please list three persons not related to you who know your qualifications.)

Name	Address	Phone	Relationship
1.			
2.			
3.			

MILITARY (Complete only if you served in the military.)

Branch of Service: _____Number of Years /Months of Service: _____
Rank at Discharge; _____Date of Discharge:_____
Reason for Leaving: _____
Describe any military skills, training or experience you believe are relevant to the job you applied for:
_____
_____
_____
_____

APPLICANT'S ACKNOWLEDGMENT I certify that the answers given herein (including but not limited to the Criminal and Additional Driver Record Information Supplement and Commercial Motor Vehicle Driver Supplement if applicable) are true and complete to the best of my knowledge. I understand that any misrepresentations, omissions of facts or incomplete answers in any application document may disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentations or omissions of facts in any application document may be cause for my dismissal at any time without prior notice. I consent to and authorize the Company to contact my former employers, references, and any and all other persons and organizations for information bearing upon my qualifications for employment. I further authorize the listed employers, schools and personal references to give the Company (without further notice to me) any and all information about my previous employment and education, along with any other pertinent information they may have and hereby waive any actions which I may have against either party(ies) for providing a good faith reference. I EXPRESSLY AGREE AND UNDERSTAND THAT, IF EMPLOYED, MY EMPLOYMENT IS NOT FOR A SPECIFIC TERM, IS BASED ON MUTUAL CONSENT AND MAY BE TERMINATED BY ME OR THE COMPANY WITH OR WITHOUT NOTICE OR CAUSE AT ANY TIME. I FURTHER UNDERSTAND THAT NO ORAL PROMISE, EMPLOYER POLICY, CUSTOM, BUSINESS PRACTICE OR OTHER PROCEDURE (INCLUDING THE BASIC EMPLOYMENT POLICIES, PERSONNEL HANDBOOK OR ANY PERSONNEL MANUALS) CONSTITUTES AN EMPLOYMENT CONTRACT OR MODIFICATION OF THE AT-WILL EMPLOYMENT RELATIONSHIP BETWEEN ME AND THE COMPANY. I ALSO UNDERSTAND THAT THIS ASPECT OF MY EMPLOYMENT WITH THE COMPANY MAY ONLY BE ALTERED WITH A WRITTEN AUTHORIZATION SIGNED BY THE CHIEF EXECUTIVE OFFICER OF THE COMPANY, AND THAT MY AT-WILL STATUS WITH LUCKY'S BED & BISCUIT, LLC. MAY NOT BE ALTERED. I understand that applicants for certain positions may be required to qualify for employment based on additional employment criteria. For example, I may be required to take job-related tests; take a driver's examination; submit to a background investigation or take a pre-employment drug test, and random drug testing. If I am offered employment or start work before any required test is completed, my employment is contingent on a satisfactory result on all required tests. I authorize the Company to release the results of background checks (if any) and my pre-employment drug/alcohol test (if any), any information on this application and any relevant information about me to each other clients for whom I have applied for employment, and release the Company and its clients from any and all claims related to the lawful release of this information. I further authorize the release of any background check results and of any drug/alcohol test to any state or federal authority requesting such information and in response to a valid subpoena or other legal document. By checking the following box, I waive my right to receive copies of public records obtained by the Company.

☐ Applicant's Signature:
_____

Print_____Date_____